

Trindel

Insurance Fund

Alpine - Colusa - Del Norte - Lassen - Modoc - Mono - Plumas - San Benito - Sierra - Sutter - Trinity

A Joint Powers Authority Established in 1980

www.trindel.org

BOARD OF DIRECTORS

Special Meeting

October 20, 2014

Teleconference meeting

1 (888) 222-0475

Access Code 4573608

PRESIDENT

Wendy Tyler

VICE PRESIDENT

Chester Robertson

SECRETARY

Van Maddox

Monday, October 20, 2014, 4:00 PM

- A. Roll Call.
- B. Public Comment: Matters under the jurisdiction of the Board, whether or not on the posted Final Agenda, may be addressed by the general public at this time. The total amount of time for public comment shall be no more than fifteen minutes. The Chair, with consensus of the Board, may establish reasonable regulations including, but not limited to, limiting the amount of time allocated for a particular issue and for each speaker. No action is to be taken or substantive discussion pursued on matters not on the posted Final Agenda.
- C. Discussion/Approval: to amend appropriated amount for the building project and delegate to the Executive Director the authority to approve change orders up to 5% of the project cost in addition to the appropriation.

Adjourn.

Date:

Time:

Disability Access: The meeting room is wheelchair accessible and disabled parking is available at the meeting location. If you are a person with a disability and you need disability-related modification or accommodations to participate in this meeting, please contact the Executive Director at phone (530) 623-2322, fax (530) 623-5019 or email dnelson@trindel.org. Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

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TRINDEL BOARD MEETING
October 2014

AGENDA ITEM: C

SUBJECT: Amend appropriated amount for the building project and delegate authority to Executive Director.

ACTION FOR CONSIDERATION: To amend appropriated amount for the building project and delegate to the Executive Director the authority to approve change orders up to 5% of the project cost in addition to the appropriation.

BACKGROUND: The Executive committee has met several times since the start of this project and has been informed of all major developments. We ran into additional soil work and site preparation was not included in the original estimate.

FISCAL IMPACT: \$158,871 and change orders if needed not to exceed 5% of project.

RECOMMENDATION FROM EXECUTIVE COMMITTEE: Amend appropriated amount for the building project to a total of \$758,871 and delegate to the Executive Director the authority to approve change orders up to 5% of the project cost in addition to the appropriation.

REMAINING COSTS ESTIMATE

10/15/14

TRINDEL NEW OFFICE

PHASE I CONSTRUCTION	55,300
PHASE II CONSTRUCTION	598,285
DOT driveway / sidewalk requirements	8,000
REMAINING DESIGN TEAM FEES	6,000
PERMIT FEE	5,840
SIGNAGE and PERMIT	1,200
TOTAL	674,625

COSTS MINUS AVAILABLE REMAINING AMOUNT:

\$674,625 - \$515,754 = \$158,871

ITEMS TO REVIEW:

\$24,750 DEDUCTIVE ALTERNATE

\$28,723 P-LAM CASEWORK

\$19,500 - PAINTING

BIDS RECEIVED

Trindel Insurance Fund, New Office Building

GENERAL CONTRACTOR	SEALED ENVELOPE	BASE BID / BID FORM	DEDUCTIVE ALTERNATE	RECEIVED ADDENDA	SUB-CONTRACTORS LIST	NON-COLLUSION AFFIDAVIT	BID BOND OR CERTIFIED CHECK
Scribner	✓	55,300 ✓ 589,285	✓ 24,750	✓	✓		✓
PANCO	✓	121,220 ✓ 607,923	15,579	✓	✓		✓

BID SUBMITTAL CHECKLIST

1.1 BID INFORMATION

- A. Bidder: PAUL SCRIBNER
- B. Prime Contract: PAUL E SCRIBNER CONSTR. INC
- C. Project Name: New Office Building, Trindel Insurance Fund.
- D. Project Location: Arbuckle Court, Weaverville, Trinity County, California.
- E. Owner: Trindel Insurance Fund.
- F. Architect: JHA.
- G. Architect Project Number: 14 14.

1.2 BIDDER'S CHECKLIST

- A. In an effort to assist the Bidder in properly completing all documentation required, the following checklist is provided for the Bidder's convenience. The Bidder is solely responsible for verifying compliance with bid submittal requirements.
- B. Attach this completed checklist to the outside of the Submittal envelope.
- Attended Mandatory Pre-Bid Conference.
 - Used the Bid Form provided in the Project Manual.
 - Indicated on the Bid Form the Addenda received.
 - Indicated on the Bid Form the Subcontractors List.
 - Indicated on the Bid Form the Bid Schedules for: Base Bid Phase I, Base Bid Phase II, Deductive Alternate.
 - Attached to the Bid Form: Non-Collusion Affidavit
 - Attached to the Bid Form: Bid Bond OR a certified check for the amount required.
 - Bid envelope shows name and address of the Bidder.
 - Bid envelope shows the Bidder's Contractor's License Number.
 - Bid envelope shows name of Project being bid.
 - Verified that the Bidder can provide executed Performance Bond and Payment Bond.
 - Verified that the Bidder can provide Certificates of Insurance in the amounts indicated.

END OF DOCUMENT 00 43 93

Bond No. BID BOND

BID BOND

The American Institute of Architects,
AIA Document No. A310 (February, 1979 Edition)

KNOW ALL MEN BY THESE PRESENTS, that we PAUL E SCRIBNER CONSTRUCTION, INC.

as Principal hereinafter called the Principal, and INDEMNITY COMPANY OF CALIFORNIA
a corporation duly organized under the laws of the state of CALIFORNIA as Surety, hereinafter called the Surety,
are held and firmly bound unto TRINDELL INSURANCE

as Obligee, hereinafter called the Obligee, in the sum of Ten Percent (10%) of the total amount bid

Dollars (\$ 10% amount bid), for the payment of which sum well and truly to be made, the said Principal and the
said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly
by these presents.

WHEREAS, the Principal has submitted a bid for TRINDELL INSURANCE BUILDING

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract
with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the
bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for
the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the
Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference
not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the
Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation
shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this 13TH day of OCTOBER, 2014


Witness

PAUL E SCRIBNER CONSTRUCTION, INC.
Principal (Seal)

By: _____
Name/Title



Witness

INDEMNITY COMPANY OF CALIFORNIA
Surety (Seal)
By: 
COLLEEN MCHUGH Attorney-in-Fact

**POWER OF ATTORNEY FOR
DEVELOPERS SURETY AND INDEMNITY COMPANY
INDEMNITY COMPANY OF CALIFORNIA
PO 201 19721, RIVINGTON, CALIFORNIA 92502-0121**

WITNESSETH BY THESE PRESENTS, I, the undersigned, expressly authorize DEVELOPERS SURETY AND INDEMNITY COMPANY and INDEMNITY COMPANY OF CALIFORNIA to do such lawful acts and execute such instruments

"*Collen McHugh, Jody A. Johnson, Bobette Winton, jointly or severally*"

as and for the purposes aforesaid, in every respect, power of attorney, for and on behalf of said corporation, to execute, execute, and to cause to be executed, any and all such documents, contracts, and instruments, and to do and perform every act and thing necessary, expedient or proper to be done in connection therewith on behalf of said corporation or to do, but reserving to each of said corporations full power of substitution and revocation, and all of the acts of said Attorney-in-Fact pursuant to these presents, as hereinafter provided, in full and complete force.

This Power of Attorney is given and is to be given in full and complete force and effect by the affirmative vote of the majority of the Board of Directors of DEVELOPERS SURETY AND INDEMNITY COMPANY and INDEMNITY COMPANY OF CALIFORNIA, effective as of January 1st, 2014.

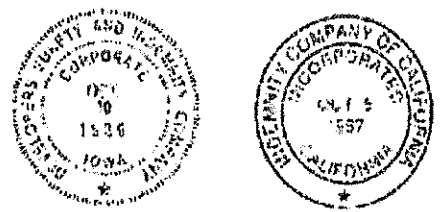
RESOLVED, that a composition of any two of the Chairman of the Board, the President, Executive Vice-President, Secretary, Treasurer, or any two of the President of the Corporation, and that each of them hereby is authorized to execute this Power of Attorney, qualifying the attorney(s) named in the Power of Attorney to execute on behalf of the corporations, bonds, indentures and contracts of any kind, and that the Secretary or any Assistant Secretary of either of the corporations herein and each of them hereby is authorized and empowered to execute any and all such instruments.

RESOLVED, FURTHER, that the signatures of such officers may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile and any such Power of Attorney or certificate having such facsimile signatures shall be valid and binding upon the corporation of which such officer and in the face of responsibility, notwithstanding the absence of such officer.

IN WITNESS WHEREOF, DEVELOPERS SURETY AND INDEMNITY COMPANY and INDEMNITY COMPANY OF CALIFORNIA have caused, under these presents to be signed by their respective officers and attested by their respective Secretary or Assistant Secretary this 14th day of May, 2014.

2) *Daniel Young*
Daniel Young, Senior Vice President

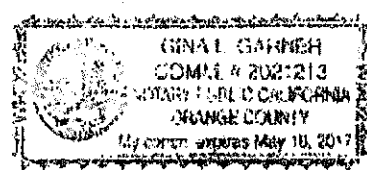
3) *Gregg H. Olson*
Gregg H. Olson, Vice President



State of California
County of Orange

On this May 23, 2014 day of May, 2014, at Orange, California,
I, Collen McHugh, Jody A. Johnson, Bobette Winton,
being first named here and title of the Officer

personally appeared Daniel Young and Gregg H. Olson
known to me to be the persons whose names are subscribed to the foregoing instrument.



State of California

who presented to me on the date of aforesaid execution of the foregoing instrument, and who declared to me that they had duly executed the same in conformity with the provisions of the resolutions of the respective Board of Directors of the corporations set forth in the Power of Attorney are in fact as of the date of this Certificate.

I certify under PENALTY of perjury under the laws of the State of California that the foregoing statements are true and correct.

WITNESSETH my hand and official seal this 23rd day of May, 2014.
Gina L. Garner
Gina L. Garner, Notary Public

CERTIFICATE

The undersigned, the Secretary or Assistant Secretary of DEVELOPERS SURETY AND INDEMNITY COMPANY or INDEMNITY COMPANY OF CALIFORNIA, does hereby certify that the foregoing Power of Attorney contains in full force and effect all of the provisions of the resolutions of the respective Board of Directors of said corporations set forth in the Power of Attorney are in fact as of the date of this Certificate.

This Certificate is executed at the City of Orange, California, this 13th day of October, 2014.

By *[Signature]*
Mary E. Johnson, Assistant Secretary

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

State of California

County of Shasta

On OCTOBER 13, 2014 before me, Tina Baughman, Notary Public

personally appeared Colleen McHugh



who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/am subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature

Tina Baughman

Notary Public

Place Notary Seal Above

OPTIONAL

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.

Description of Attached Document

Title or Type of Document: BOND

Document Date: OCTOBER 13, 2014

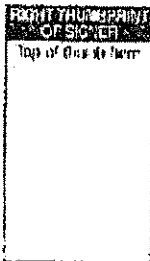
Number of Pages: _____

Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____

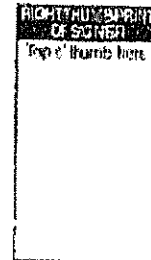
- Individual
- Corporate Officer — Title(s): _____
- Partner — Limited General
- Attorney in Fact
- Trustee
- Guardian or Conservator
- Other: _____



Signer is Representing: _____

Signer's Name: _____

- Individual
- Corporate Officer — Title(s): _____
- Partner — Limited General
- Attorney in Fact
- Trustee
- Guardian or Conservator
- Other: _____



Signer is Representing: _____

BID FORM PROPOSAL

TO: Trindel Insurance Fund
140 South Miner Street
Weaverville, CA 96093

ATTENTION: Mr. David Nelson, Executive Director

FOR: New Office Building, Trindel Insurance Fund, 2014

Submitted by PAUL E SCRIBNER CONST. INC.

- A corporation
- A partnership
- An individual

Principal Office 4860 LEWISTON RD.
LEWISTON, CA 96052

Person to contact for additional information on this bid:

Name: PAUL SCRIBNER

Address: PO BOX #478 LEWISTON CA 96052

Phone: (530) 623-7184 CELL

Fax: (530) 623-4840

Bidder declares and agrees, if this bid is accepted, to enter into the Construction Agreement in the form attached to perform all Work as defined by the Scope of Work, including the assumption of all obligations, duties and responsibilities necessary to the successful completion of the contract and the furnishing of all materials and equipment required to be incorporated in and form a permanent part of the Scope of Work; tools, equipment, supplies, transportation, facilities, labor, superintendence, and services required to perform the Scope of work; bonds, insurance and submittals; all as indicated or specified in the Contract Documents.

If this bid is accepted, the Bidder agrees to sign and deliver the Construction Agreement with the required bonds and insurance documents within ten (10) days after receipt of Notice of Award by the Owner. The Contractor will commence work under this contract on or before the date to be

specified in the written "Notice to Proceed" by the Owner, and to fully complete the project within the time limit set forth in the Construction Agreement.

Receipt of the following Addenda is acknowledged:

No. <u>1</u>	Dated <u>9-18-14</u>
No. <u>2</u>	Dated <u>9-30-14</u>
No. <u>3</u>	Dated <u>10-3-14</u>
No. <u>4</u>	Dated <u>10-6-14</u>
	<u>10-10-14</u>
	<u>10-13-14</u>

SIGNATURE OF BIDDER:

Contractor's License Number 72443

If an Individual: _____, doing business
as _____

If a Partnership: _____
by _____, partner

If a corporation: PAUL E SCRIBNER CONST. INC
by PAUL SCRIBNER
Title PRES. / OWNER (SEAL & ATTEST)

Business Address of Bidder PO BOX #478
LEWISTON, CA

If Bidder is a joint venture, all other parties must sign below, and state Contractor's license number:

LIST OF SUBCONTRACTORS:

Pursuant to the provisions of Section 4100 to 4108, inclusive, of the Governmental Code of the State of California, as set forth in the Instructions to Bidders and General Conditions, Section 17, the undersigned hereby designates below the names and locations of the place of business for each Subcontractor.

<u>ITEM OF WORK:</u>	<u>PERCENT OF TOTAL BID:</u>	<u>EST.COST:</u>	<u>NAME/ADDRESS:</u>
1. EXCAVATION/PAVING	(12%)	73300	CON AGG PRODUCTS
2. CABINETS	(4 1/2%)	23723	LANCE GRAHAM
3. ROOFING	(1 3/4%)	11000	GREG WHITE ROOFING
4. INSUL./INT FINISH SHEET ROCK	(12 1/2%)	80704	EDGE CONST
5. PLUMBING	(5%)	31284	RON FISHER CONST
6. HVAC	(12 3/4%)	82279	TRINITY HEAT & AIR
7. ELECTRICAL	(15 1/2%)	102627	DIVERSIFIED ELEC.
8. FLOORING	(3%)	19,020	THE FLOOR STOREHOUSE
9.			
10.			
11.			
12.			

Should a Bidder find discrepancies in or omissions from the Plans or Specifications or should he be in doubt as to their meaning, Bidder shall at once notify JOANNE HARPER ARCHITECT and, should it be found necessary, a written Addenda will be sent to all bidders. The Architect will not be responsible for any oral instructions.

It is understood that the quantities shown in the forthcoming schedule are solely for the purpose of comparing bids, and that the Contractor's compensation will be computed from actual quantities in the completed work.

The undersigned as bidder, declares that the only persons interested in this proposal as principals are those named herein; that this proposal is made without collusion with any other person, firm or corporation; that he has carefully examined the location of the proposed work, the proposed form of construction agreement, and the plans therein referred to; and the Contractor proposes, and agrees if this proposal is accepted, that he will contract with the Owner, in the form of the copy of the contract annexed hereto, to provide all necessary machinery, tools, apparatus and other means of construction, and to do all the work and furnish all the materials specified in the contract documents, in the manner and time therein prescribed, and according to the requirements of the Architect as therein set forth, and he will take in full payment therefore the following item prices, to wit:

PROJECT SUMMARY					
NEW OFFICE BUILDING, TRINDEL INSURANCE FUND					
BID SCHEDULE – BASE BID PHASE I					
ITEM	DESCRIPTION	UNITS	QUANTITY	UNIT PRICE	EXTENDED PRICE
1	PERFORMANCE AND MATERIAL BONDS				15,700
2	SITE STRIPPING AND GRUBBING				880
3	REMOVAL OF EXISTING ABANDONED UTILITIES, ETC. IF FOUND				680
4	REMOVAL AND COMPACTION OF TEST PIT BACKFILL DURING REMEDIAL GRADING PER GEOTECHNICAL INVESTIGATION REPORT				680
5	ALL AREAS TO RECEIVE ENGINEERED FILL OR TO BE USED FOR THE SUPPORTS AND SLABS TO BE SCARIFIED TO DEPTH OF 10" UNIFORMLY, AND COMPACTED PER GEOTECHNICAL INVESTIGATION REPORT				880
6	PROVIDE ENGINEERED FILL PER GEOTECHNICAL INVESTIGATION REPORT				33,520
7	PREPARE SITE FOR PHASE II				2520
				TOTAL:	55,300

ESTIMATED TOTAL WORKDAYS: 7

TOTAL BASE BID PHASE I: 55,300

PROJECT SUMMARY
 NEW OFFICE BUILDING, TRINDEL INSURANCE FUND
 BID SCHEDULE - BASE BID PHASE II

ITEM	DESCRIPTION	UNITS	QUANTITY	UNIT PRICE	EXTENDED PRICE
8	SITE PREPARATION				880
9	PROVISION OF DRAINAGE SWALE				4063
10	PROVISION OF ROCK DISIPATORS				1250
11	BASE REQUIRED PER F.F. AND SITE SPOT ELEVATIONS				20,900
12	PCC SLAB, FOOTINGS, REINFORCEMENT				33,972
13	INSTALLATION OF PCC FLATWORK (4" PCC OVER 3"AC)				15,874
14	PROVISION AND INSTALLATION OF PARKING SIGNAGE				770
15	PROVISION AND INSTALLATION OF BUSINESS SIGN AT ENTRANCE				0
16	PROVISION OF PARKING STRIPING				770
17	PROVISION AND INSTALLATION OF PLANTING AT LANDSCAPE AREA (LUMP SUM)				1,000
18	PROVISION AND INSTALLATION OF TREES				1200
19	PROVISION AND INSTALLATION OF PLANTING IRRIGATION SYSTEM				2500
20	PROVISION AND INSTALLATION OF A.C. PAVEMENT				24,750
21	ROUGH CARPENTRY				65,618
22	SHEATHING				5915
23	SHOP-FABRICATED WOOD TRUSSES				12,760
24	FINISH CARPENTRY				15,400
25	PLASTIC LAMINATE FACED ARCHITECTURAL CABINETS				28,723
26	WOOD TRIM				2,300
27	ASPHALT SHINGLES				11,000
28	CEMENTITIOUS SIDING				4453
29	CEMENTITIOUS TRIM				2322
30	SHEET METAL FLASHING AND TRIM				3,004
31	ROOF ACCESSORIES				0
32	HOLLOW METAL FRAMES				7000
33	WOOD DOORS				7335
34	ACCESS DOORS AND FRAMES				3,000
35	VINYL WINDOWS				10,608
36	DOOR HARDWARE				3600
37	GLASS INSULATION				9270
38	MIRRORS				280
39	VENTS				19,79
40	GYPSUM BOARD				29,965
41	VENTS/LOUVERS				0
42	RESILIENT BASE AND ACCESSORIES				5001
43	SHEET CARPETING				14,019
44	EXTERIOR PAINTING				9750
45	INTERIOR PAINTING				9750
46	INTERIOR SIGNAGE				379
47	TOILET ROOM ACCESSORIES				1805
48	HORIZONTAL LOUVER BLINDS				3670
49	FIRE EXTINGUISHERS				264
50	PLUMBING WATER AND DRAINAGE PIPING				13,464
51	PLUMBING FIXTURES AND EQUIPMENT				17,820
52	HVAC DUCTS				28,814
53	HVAC INSULATION				10,438
54	HVAC EQUIPMENT				32,308
55	HVAC CONTROLS				7715
56	TELEPHONE SERVICE ENTRANCE				2485

PROJECT SUMMARY CONT.
 NEW OFFICE BUILDING, TRINDEL INSURANCE FUND
 BID SCHEDULE - BASE BID PHASE II

ITEM	DESCRIPTION	UNITS	QUANTITY	UNIT PRICE	EXTENDED PRICE
57	ELECTRICAL BOXES				
58	ETHERNET CABLE				5500
59	ELECTRICAL CONDUCTOR ACCESSORIES				1891
60	ELECTRICAL WIRING DEVICES				11,000
61	ELECTRICAL DEVICE PLATES				8910
62	ELECTRICAL SERVICE ENTRANCE EQUIPMENT				127
63	LIGHTING AND POWER DISTRIBUTION PANELBOARD				3640
64	ELECTRICAL DISCONNECT				6500
65	ELECTRICAL LUMINARIES AND FIXTURES				5950
66	ELECTRICAL RACEWAYS/FITTINGS				38,500
67	ELECTRICAL CONDUCTORS				8,800
TOTAL:					589,285

ESTIMATED TOTAL WORKDAYS: 105

TOTAL BASE BID PHASE II: 589,285

PROJECT SUMMARY CONT.
 NEW OFFICE BUILDING, TRINDEL INSURANCE FUND
 BID SCHEDULE - DEDUCTIVE ALTERNATE 'A'

ITEM	DESCRIPTION	UNITS	QUANTITY	UNIT PRICE	EXTENDED PRICE
68	DELETE A.C. PAVEMENT. GRAVEL BASE TO REMAIN. PROVIDE PCC AT ACCESSIBLE PARKING STALL AND AISLE FOR STRIPING				
TOTAL:					24,750

ESTIMATED TOTAL WORKDAYS: 7

TOTAL DEDUCTIVE ALTERNATE 'A': 24,750

SUBMITTED ON: OCT 14, 2014

PAUL E SCRIBNER CONST. INC.
(FIRM OR CORPORATION NAME)

CA # 724484
(STATE OF INCORPORATION AND LICENSE NUMBER)

Paul Scribner Paul Scribner
(SIGNATURE)

PAUL SCRIBNER PRES. / OWNER
(PRINTED NAME) (TITLE)