

**TRINDEL INSURANCE FUND  
MINUTES  
BOARD OF DIRECTORS MEETING  
May 11, 12 & 13, 2005  
Alturas, Modoc County, California**

Wednesday, May 11, 2005, 9:00AM

1. Roll Call

Members & Alternates Present:

Judy Molnar – Alpine  
Peggy Scroggins – Colusa  
Cheryl Brewster - Lassen  
Mike Maxwell – Modoc  
Lynne Buffington - Modoc  
Van Maddox – Sierra  
Peter Huebner - Sierra  
Brian Muir – Trinity

Members & Alternates Absent:

Del Norte  
Mono  
San Benito

Others Present:

Lynda Pope – Colusa  
Kathy Reese – Del Norte  
Ron Vossler – Lassen  
Diane Anthony – Sierra  
Shelly Pourian - Trinity  
Don Hemphill – Staff  
Gene Herndon - Staff

2. Election of President, Vice-President and Secretary for the 2005-06 fiscal year.

**Van Maddox nominated by Trinity for President, Motion by Colusa to close nominations, second by Modoc**, unanimous approval to elect Van Maddox President for the 05-06 fiscal year, with Van Maddox abstaining.

**Peggy Scroggins nominated by Lassen for Vice-President, Motion by Modoc to close nominations, second by Lassen**, unanimous approval to elect Peggy Scroggins Vice- President for the 05-06 fiscal year, with Peggy Scroggins abstaining.

**Brian Muir nominated by Colusa for Secretary, Motion by Modoc to close nominations, second by Lassen**, unanimous approval to elect Brian Muir Secretary for the 05-06 fiscal year, with Brian Muir abstaining.

3. Appointment of two members to the Executive committee (the president and Vice-president are automatically members).

**Mike Maxwell & Karen Fouch nominated by Colusa for the Executive Committee, second by Lassen**, unanimous approval to elect Mike Maxwell & Karen Fouch to the Executive Committee for the 05-06 fiscal year, with Mike Maxwell abstaining (Karen Fouch was absent).

4. Approval of Minutes of March 2, 2005 meeting.

**Motion by Trinity, second by Modoc** to approve the March 2, 2005 minutes as presented, unanimous approval.

5. Informational Item: Register, checks & invoices between the dates of 2-23-05 and 4-30-05 are available for review pursuant to Bylaws Article XIV, Section 2.

**No action taken**, information only.

6. Discussion/Adoption of Resolution No. 05-02 setting of premiums for the 2005-06 fiscal year for all programs.

Staff spent a brief time going over the development of the 05-06 premiums with the good news that the workers comp premiums had finally started a downward trend for most members.

**Motion by Modoc, second by Trinity** to adopt Resolution No 05-02 in the setting of premiums for the 2005-06 year, unanimous approval.

7. Discussion/Adoption of Resolution No. 05-03 approving the return of funds as an optional credit to be used in partial payment of the 05-06 premium invoice or taken as a return of cash.

Staff presented the item to the Board. Correct Sierra County on Resolution to show a potential workers' comp return of funds of \$71,541.

**Motion by Modoc, second by Colusa** to adopt Resolution No 05-03 with the correction for Sierra County to be included, unanimous approval.

8. Discussion/Direction/Action on the Primary Workers Compensation Program.

Staff reviewed the historical analysis of the PWC with the Board. This item will not be on the agenda until the March 2006 meeting, **no action was taken.**

9. Discussion/Adoption of Resolution No. 05-04 adopting budgets for all programs and activities for the 2005-06 fiscal year and authorizing the Treasurer to invest, reinvest, sell or exchange securities for the 2005-2006 fiscal year as required by Government Code Section 53607.

Staff presented the 05-06 budget to the Board. There were two corrections to the Safety Officer Budget changing Communications to \$3,500 from \$4,500 and reducing the Equipment line item from \$3,000 to \$1,500 and allowing the purchase of the projector in the 04-05 budget, this leaves the laptop and portable PA system to be purchased during the 05-06 year. There are no significant changes from the 04-05 year other than there is a slight decrease in the workers comp premiums for 05-06.

**Motion by Colusa, second by Trinity** to adopt Resolution No. 05-04 with the corrections to the Safety Officer budget as discussed above, unanimous approval.

10. Staff report on activities since the March 2005 Board meeting.

Staff gave brief updates on items in progress, travel plans, web site, claims handling by Bragg (this one was not brief), harassment and other trainings that have gone on. **No actions taken.**

11. Discussion/Action on performance evaluations of contractors possibly including, but not limited to: George Hills Company, HealthMetrics (hearing testing), Bragg & Associates, Claims Management Services (Mono TPA), DriverAlliant Insurance Services, CSAC-EIA, defense attorneys, etc.

George Hills, liability/property TPA, generally a good job but coverage for Rich is needed when he is gone (call Rodger in the San Jose office if it can't wait and neither Rich nor I are available). The other issue was with excess property claims and having to go to another TPA for the excess and the delay and frustration this causes. The excess carrier will not allow George Hills to adjust these claims so if anyone has problems EIA & Driver need to be told and then if enough of you complain then may be we can get George Hills to be allowed to adjust the excess property claims. HealthMetrics is doing an adequate job. CMI is only used by Mono, but comments from Rita indicate that the service is better than it has been. Lengthy discussion again on Bragg. Kathleen Williams, defense attorney is doing an excellent job. Eric at RTS

Computer services is doing well also (website maintenance and database). As usual EIA & Driver are doing well.

**No action taken.**

12. Discussion/Action on possible approval of agreement with HealthMetrics for hearing tests for 05-06 year and authorization for Executive Director to sign agreement.

**Motion by Modoc, second by Colusa** to authorize HealthMetrics to conduct the hearing tests for the 05-06 year and authorized the Executive Director to execute the agreement to provide the services, unanimous approval.

13. Discussion/Action on possible approval of amendment to agreement with Claims Management Services for TPA services for Mono County for an increase in fees and authorization for Executive Director to sign agreement.

**Motion by Colusa, second by Modoc** to authorize the Executive Director to negotiate and execute an agreement with CMS for workers comp TPA services for Mono County, to be effective 7-1-05, unanimous approval.

14. Discussion/Action on evaluation of Executive Director.

Staff evaluations will be done and sent to the President by mid June 2005 who will then summarize and meet with staff for discussion and then the evaluations will be addressed at the Fall 2005 Board meeting in closed session. **No action taken.**

15. Discussion/Action on evaluation of Safety Officer.

Staff evaluations will be done and sent to the President by mid June 2005 who will then summarize and meet with staff for discussion and then the evaluations will be addressed at the Fall 2005 Board meeting in closed session. **No action taken.**

16. Discussion/Action on strategic plan and process. This will be a session facilitated by Gail Mancarti. It is intended to be an interactive session wherein the Board and staff develop goals and objectives for the future of Trindel. This item will take up most of the meeting time.

The Board spent the afternoon of May 11<sup>th</sup>, the entire day of May 12 and a short part of May 13<sup>th</sup>, participating in a planning session that was facilitated by Gail Mancarti. The notes, as prepared by Gail, are attached hereto as Exhibit A and incorporated into these minutes.

17. Public Comment

Matters under the jurisdiction of the Board, whether or not on the posted Final Agenda, may be addressed by the general public at this time. The total amount of time for public comment shall be no more than fifteen minutes. The Chair, with consensus of the Board, may establish reasonable regulations including, but not limited to, limiting the amount of time allocated for a particular issue and for each speaker. No action is to be taken or substantive discussion pursued on matters not on the posted Final Agenda.

There was no public comment.

18. Future meetings – The fall 2005 meeting will be held on November 2 & 3 (meeting will start by 9am on the 2<sup>nd</sup>) at the EIA Office in Rancho Cordova. The winter 2006 meeting will be held in conjunction with the CSAC-EIA Board meeting on March 1, 2006. The Retreat will be on May 10/12, 2006 in Crescent City. The meeting dates were set by consensus, with the concurrence of the President.

19. Adjourn.      Date:5-13-05      Time: 10:30am

Submitted by \_\_\_\_\_, Executive Director