

**TRINDEL INSURANCE FUND
MINUTES
BOARD OF DIRECTORS
MARCH 2, 2005
Hilton Hotel at Arden Way, Sacramento, CA**

Wednesday, March 2, 2005, 10:00AM

1. Roll Call

Members & Alternates Present:

Randi Makley – Alpine
Peggy Scroggins – Colusa
Mark Marshall - Colusa
Karen Fouch - Lassen
Cheryl Brewster - Lassen
Mike Maxwell – Modoc
Rita Sherman – Mono
Jacki Credico – San Benito
Van Maddox – Sierra
Peter Huebner - Sierra
Brian Muir – Trinity

Members & Alternates Absent:

Del Norte

Others Present:

Lynda Pope – Colusa
Ron Vossler – Lassen
Don Hemphill – Staff
Gene Herndon - Staff

2. Approval of Minutes of November 4 & 5, 2004 meeting.

Motion by Colusa, second by Mono to approve the minutes with the correction of moving the name of Ron Vossler – Lassen under roll call from Members & Alternates Present to Others Present:, unanimous vote.

3. Informational Item: Register, checks & invoices between the dates of 10-16-04 and 2-22-05 are available for review pursuant to Bylaws Article XIV, Section 2.

No action taken, information only.

4. Discussion/Adoption of Resolution No. 05-01 amending the budget for the 04-05 fiscal year to reflect revised estimates for the Liability/Property, Med Mal, Workers Comp, Undistributed Loss Prevention Subsidy Funds, Pollution Program, Administration and Safety Officer budgets.

Staff presented the item as set forth in the Resolution and backup material. **Motion by Modoc**, second by Alpine to adopt Resolution No. 05-01 as presented, unanimous vote.

5. Discussion/Direction/Action on opening/changing health insurance language in staff agreements to allow for compensation for outside source of coverage, specifically related to the Safety Officer's agreement. Or in the alternative starting the process of creating a personnel code for staff.

Staff presented the item to the Board and the various alternatives. After further discussion it was determined that the language in the existing agreement with both the Safety Officer and the Executive Director, sets forth the maximum that Trindel will pay towards health insurance whether or not the policy is provided by Trindel. **No action was taken** as staff is free to obtain health insurance wherever they want and Trindel will pay up to the maximum set forth in the agreements.

6. Staff report on activities since the November 2004 Board meeting.

Staff updated the Board on Gene's purchase of an airplane. The issue of Trindel renting the plane from Gene, just like we have been renting planes for Gene to use in the course of his duties for the last 7 years, was discussed. This was discussed at the November 2004 Board meeting and staff just wanted to make sure that there were no new issues, since Gene will be starting flying before the next Board meeting. The Executive Director has authority to sign the rental agreement. Since there were no issues raised that were significant enough for the Board to want to see and approve the actual agreement, the Executive Director will proceed to sign the agreement that meets his requirements.

Staff also discussed the progress of getting the entire agenda and packet on the web page. We were close this time and have fixed the few problems we encountered with this agenda and packet. The plan is to have the entire agenda and packet for the May 2005 Board meeting.

There were no other items discussed.

7. Acceptance/Rejection of Annual Audit for the period ended 6-30-04, Bartig, Basler & Ray, CPAs will present the audit.

Lamar Edwards, from Bartig, Basler & Ray presented the 6-30-04 audit. Their report gives an unqualified opinion on the financial statements and compliments on the MD & A that is included in the audit report. **Motion by Alpine**, second by Lassen to accept the June 30, 2004 audit report as presented, unanimous vote.

8. Direction to staff on agenda items, presentations, training sessions, preparation of the 05-06 budget and 05-06 premium calculations with options for presentation at the Annual Organizational meeting in May 2005 at Alturas.

By consensus the Board directed staff to develop the budget and premiums for the 05-06 year as outlined in the agenda backup material. Which is to develop budgets and premiums at 100% of costs and use the 70% confidence level for the liability/property program calculations. The calculations for the return of funds will follow what was done the last 2 years, along with the development of credits that can be used against the premiums. The agenda will also include staff and contractor evaluations and election of officers for the 05-06 year. (See Item #10 for additional amount to be included in the 05-06 premium calculations.) Staff will also do some more exploration of Trindel being the lead agency for a health insurance plan for our members, using the EIA Health program and report back to the Board at the may 2005 meeting.

9. Discussion/Direction/Action on continuing analysis of the PWC Program.

Staff presented the analysis for discussion. After lengthy discussion there was a **motion by Trinity**, second by Modoc to opt out of the Primary Workers Comp Program (PWC) effective 7-1-05, **motion did not pass**, roll call vote: Alpine – No, Colusa – No, Del Norte – Absent, Lassen – No, Modoc – Yes, Mono – Abstain, San Benito – Abstain, Sierra – No, Trinity – Yes. Vote was Yes – 2, No – 4, Abstain – 2 and Absent – 1. **There were no other motions.** There was further discussion on if we need to notify EIA if we do not want to renew, staff will get the answer and let everyone know. There was also discussion on potential future assessments. Staff will place the item on the next agenda.

10. Discussion/Direction/Action on alternatives for a permanent funding source for the LSTP.

This item is a continuation of an item from the November 2004 Board meeting. Staff referred to the agenda packet for his alternatives to create a permanent source of funding for the LSTP. An additional alternative was presented following the methodology that is used to keep the Med Mal Program funded with at least one deductible. There was a lengthy discussion on the LSTP and the alternatives for funding.

By consensus staff was directed to include \$5,000 in the liability portion of the 05-06 premium invoices as funding for the LSTP and payment by the member to be deposited into the Undisbursed Loss Prevention Subsidy Fund (ULPSF) to the credit of the member paying the \$5,000. In addition the letter attached to the 05-06 premium invoices will include the option of excluding the \$5,000 from the 05-06 premium invoices and paying the reduced amount for the 05-06 year. Also, members can request that the \$5,000 be split between liability/property/workers comp, but must do so prior to 6-28-05. Formal action will be taken at the May 2005 Board meeting with the adoption of the 05-06 premiums. Staff will also include the alternative, on the options letter, of using a part of any of the credits and have that deposited directly into the ULPSF.

11. Discussion/Direction/Action on planning process to be facilitated by Gail Mancarti. (Discussion will start around 1:00pm and last 3 to 4 hours)

Staff presented the item. Gail Mancarti then proceeded to take the Board and staff through a Strategic Planning Session. Notes prepared by Gail are attached and included as part of these minutes. *I do not have these notes as of today 3-29-05.*

By consensus it was decided that the majority of the next Board meeting would be centered on planning for the future of Trindel.

12. Discussion/Direction/Action on CSAC-EIA proposal to merge the CPEIA with CSAC-EIA.

Van and Peggy updated the Board on what was going on with the proposed merger of EIA & CPEIA, including the reasons behind the proposal, benefits, downsides and process. **No formal action** was taken by the Board.

13. Public Comment

Matters under the jurisdiction of the Board, whether or not on the posted Final Agenda, may be addressed by the general public at this time. The total amount of time for public comment shall be no more than fifteen minutes. The Chair, with consensus of the Board, may establish reasonable regulations including, but not limited to, limiting the amount of time allocated for a particular issue and for each speaker. No action is to be taken or substantive discussion pursued on matters not on the posted Final Agenda.

There was no public comment.

14. Future meetings – The Annual Organization meeting is scheduled for Alturas, Modoc County for May 11, 12 & 13, 2005 (hotel arrangements have been made for the nights of May 10, 11, 12, 2005). Set place and date for fall 2005 & Feb/March 2006 meetings and a place for the May 2006 Annual Organizational meeting.

By consensus the May 11, 12 & 13, 2005 meeting in Alturas will center on the Strategic Plan with enough time set aside for our business meeting. The fall 2005 meeting will be on November 3 & 4, 2005 at CSAC-EIA's office in Rancho Cordova. The Winter meeting will be the Wednesday before the EIA March 2006 (first Friday in March) Board meeting, at wherever EIA is meeting.

15. Adjourn. Date: 3-2-05 Time: 4:23pm

Submitted by s/Don Hemphill

Approved by the Board on 5-11-05