

**TRINDEL INSURANCE FUND
MINUTES
BOARD OF DIRECTORS' MEETING**

May 12, 13 & 14, 2010

Ridgemark Golf and Country Club
3800 Airline Highway, Hollister CA 95023, 831 637-8151
<http://ridgemark.com>

PRESIDENT
Van Maddox

VICE PRESIDENT
Rita Sherman

SECRETARY
Karen Fouch

Wednesday, May 12, 2010, 1:00 PM

1. Roll Call

Voting Members & Alternates Present:

Van Maddox – Sierra (President)

Rita Sherman – Mono (Vice President)

Peggy Scroggins – Colusa

Sherri Adams – Del Norte (Wednesday & Thursday)

Richard Inman – San Benito

Dero Forslund – Trinity (Wednesday)

Shelly Pourian - Trinity

Peter Huebner - Sierra

Jacki Credico - San Benito

Nikki Berry - Lassen

Randi Makley - Alpine

Members Absent:

Modoc

Plumas

Others Present:

Don Hemphill – Staff

David Nelson – Staff

Gene Herndon - Staff

Brian Muir - Mono

Jill Rablin - Colusa

Lynda Pope - Colusa

Dina Bies - San Benito (Wednesday)

Jen Hamelin - York (Thur afternoon and Fri morning)

2. Election of President, Vice-President and Secretary for the 2010-11 fiscal year.

Motion by San Benito for Van Maddox as President, Rita Sherman as Vice-President and Karen Fouch as Secretary for the 2010-11 fiscal year. Second by Del Norte, unanimous approval.

3. Appointment of two members to the Executive committee (the President and Vice-President are automatically members) for the 10-11 fiscal year.

Peggy Scroggins nominated by Del Norte for the Executive Committee, second by Alpine. Unanimous approval to elect Peggy Scroggins to the Executive Committee for the 2010-11 fiscal year.

Nikki Berry nominated by Alpine for the Executive Committee, second by Colusa. Unanimous approval to elect Nikki Berry to the Executive Committee for the 2010-11 fiscal year.

4. Approval of Minutes of 3/3/2010.

Motion by San Benito and second by Del Norte to approve the minutes with changes to item seven to include office furniture costs and number ten to include the results of the vote taken. Unanimous approval.

5. Informational Item: Register, checks & invoices between the dates of 2-21-10 and 4-20-10 are available for review pursuant to Bylaws Article XIV, Section 2 with certification from Assistant Treasurer.

Discussion on sending by county the workers comp and liability checks to Board members prior to the board meeting to reduce the volume and provide another check and balance. General account will still be on board agenda. There needs to be a change in bylaws to accomplish what was discussed. No action taken.

6. Discussion/Action on a biennial review of Trindel's Conflict of Interest Code as required by Government Code Section 87306.5.

Motion by Colusa second by Del Norte to approve and amend Trindel's Conflict of Interest Code with the following changes; Safety Officer to the Director of Loss Prevention Programs, a space added in the first sentence second line between *and* & *local* of the code, Appendix a tie to DLPP and typo second line of paragraph * (advise/advice). Unanimous approval.**

7. Presentation /Discussion on Trindel's web page.

Discussion on making the agenda available for public not under downloads, having a link to online training available, and changing the look of the web page to reflect the Trindel logo. No action taken.

8. Discussion/Adoption of Resolution No. 10-03 setting premiums for the 2010-11 fiscal year for all programs.

Motion by Colusa second by Mono to adopt Resolution # 10-03 setting premiums for the 2010-11 fiscal year. Unanimous approval.

9. Discussion/Adoption of Resolution No. 10-04 approving the return of funds and giving the option to take a credit as partial payment of the 10-11 premium invoice or taken as a return of cash.

Motion by San Benito second by Trinity to adopt resolution 10-04 with the following changes; for this year Counties can be returned all funds above the 90% confidence level of any given program and Trinity withdrawing \$450,000 for one time budget needs. For the following years a new resolution will be drafted allowing return of funds above the 90% confidence level combining all programs for a particular county and distribution up to the net of the sum of the programs' excess. Unanimous approval.

10. Discussion/Adoption of Resolution No. 10-05 adopting budgets for all programs and activities for the 2010-11 fiscal year and a review of our investment policy pursuant to Government Code Section 53646(a) and authorizing the Treasurer to invest, reinvest, sell or exchange securities for the 2010-11 fiscal year as required by Government Code Section 53607.

Motion by Mono second by Del Norte adopting Resolution 10-05 with the following changes: Admin appraisals line should be 0 , admin office expense additional 3,000 for new work station, adjust landfill premiums to accommodate new policy negotiations.

Direction to revise investment policy to provide no limit to investing in agencies and a one percent limit to any five year or less note in one corporate placement. Unanimous approval.

11. Discussion/Direction: staff report on deficit balances, if any, as requested in Item #6 at the 11-2/3-06 Board meeting, and review the Balance Sheet & Income Statement detail spreadsheets as of 3-31-2010, if time permits.

Discussion only. No action taken.

12. Discussion /Direction on Trindel Crime Bond proposal.

Discussion Failed for lack of a motion.

13. Staff report on activities since the March 2010 Board meeting. This item will also include the opportunity for individual members to discuss any topics of interest relating to their specific county, i.e. how do others handle xxx, this is what we are doing xxx, State program/funding issues.

Discussion only. No action taken.

14. Discussion/Action on performance evaluations of contractors possibly including, but not limited to: George Hills Company, Health Metrics (hearing testing), York, Alliant Insurance Services, CSAC-EIA, defense attorneys, etc., evaluations may also be discussed during other agenda items that are specifically related to a particular vendor.

Discussion in regards to George Hills question of succession planning; to Health Metrics scheduling issues; York no issues; Alliant problems with property appraisers; CSAC-EIA application education so we can be assured every entity will be billed equitably and concern of loss prevention not providing services to less than 50 people at a time. Direction given to staff to relay member concerns. No action taken.

15. Discussion/Action on mutual agreement for professional services contract with Donald P. Hemphill for the term of July 1, 2010 and December 31, 2010 and authorization for Executive Director to sign agreement.

Motion by Colusa second by San Benito with the following changes; add that Don is an independent contractor, strike facilities and equipment language and insert reimbursement for reasonable costs (travel), attachment "A" duties should be consistent with what is performed by the executive director. Unanimous approval.

16. Discussion/Action on loss prevention evaluation changes.

Motion by Colusa and second by Mono to leave evaluation the way it is and add example eleven as bonus 5 points. Unanimous approval.

17. Presentation on Target Safety services "Prevention Link".

Presentation only

18. Discussion/Action on continuing approval of agreement with HealthMetrics for hearing tests for 10-11 year and authorization for Executive Director to sign agreement.

Motion by Mono and second by Colusa, to authorize HealthMetrics to conduct the hearing tests for the 10-11 year and authorize the Executive Director to execute an agreement, if necessary, to provide the services. Unanimous approval .

19. Discussion/Action on procedures for doing staff evaluations.

Motion by Colusa and second by Mono for Executive Director to perform employee evaluations. Unanimous approval.

20. Discussion/ Update on In-house workers' compensation claims handling.

Discussion only. No action taken

21. Direction on presentations for next meeting.

Discussion only. No action taken

22. Discussion on a loss prevention incentive program for liability/property.

Not discussed

23. Discussion/Action on renewal of Landfill pollution policy, current policy expires 5-16-10.

Motion by Mono second by San Benito to authorize the renewal of the program and authorize the Executive Director to execute all documents necessary to complete the renewal. Unanimous approval.

24. Public Comment

No public comments

25. Future Meetings – **The fall 2010 meeting will be held on November 3, 4 & 5 in Colusa. The winter meeting will be held in conjunction with the CSAC-EIA March 2011 Board meeting. The May/June 2011 will be held in Sierra County for the Annual Organizational meeting and Mono for May/June 2012.**

26. Adjourn. Date: 5/14/2010 Time: 12:00

DRAFT